

DEL MONTE FOREST PROPERTY OWNERS (DMFPO)

Board of Directors Meeting

Monday April 14, 2014 – 4:00 PM

Pebble Beach Community Services District Board Room

MINUTES

DIRECTORS PRESENT: Don Eastman – President
Brenda Anderson – Secretary
Ned Van Roekel – Treasurer
Bart Bruno
Jeff Fuller
Bob Hutchison
Maureen Lyon
Baiba McGibben
Jack McKenna
Doris Nishimoto

DIRECTORS ABSENT: Debra Graham, Kamlesh Parikh – Vice President (excused)

GUESTS:

Mike Niccum, General Manager, PB Community Services District (PBCSD)

Ron Lema, DMFPO Roads & Land Use and Traffic & Safety Committee member

- 1) **Call to Order:** President Eastman called the meeting to order at 4:00 p.m.
- 2) **Change/Approve Agenda: Moved by Director McKenna, seconded by Director Van Roekel, and unanimously carried to approve the agenda as presented.**
- 3) **Public Comment:** None
- 4) **Moved by Director McKenna, seconded by Director Van Roekel, and unanimously carried to approve the minutes of the March 10, 2014 regular meeting.**
- 5) **Special Agenda Items:** None
- 6) **Reports of Representatives & Observers**
 - a) **Architectural Review Board (ARB):** Director Bruno reported on the meetings held March 20th and April 3rd. 3057 Cormorant Road was approved as the renovations are not visible from the roadway. 1145 Spyglass Hill Road was approved as it met all standards and there was no protest at the meeting. A letter was subsequently received by an attorney representing a neighbor of 1145 Spyglass Hill Road protesting the plan; Don Eastman responded with a letter that stated DMFPO has no jurisdiction in the matter.
 - b) **County Land Use Advisory Committee (LUAC):** Director Lyon was unable to attend the April 3rd meeting and had no report.
 - c) **Open Space Advisory Committee (OSAC):** The board received the draft minutes of the April 8th meeting. Director Van Roekel reported that housekeeping items were covered with nothing major to report.
 - d) **Community Advisory Board (CAB):** President Eastman encouraged other directors to attend the next meeting with him on June 5th.

- e) **Pebble Beach Community Services District (PBCSD):** Director Hutchison reported on the meeting held March 28, 2014. Fire Department staff responded to a fallen equestrian who was transported by helicopter for medical treatment. Fire Planning and Prevention Chief, Robin Hamelin presented fire fuel reduction projects completed in 2013; Director Hutchison provided a map of treatment areas of responsibility. Director Hutchison also provided charts of monthly inflow and outflow of Forest Lake Reservoir, and the volume of the reservoir over time with the historical average noted. Volume currently is approximately 90% or 100 million gallons. Utility companies continue to pull feeder lines through the constructed conduits under phase one of the undergrounding of electrical lines project. Phase two preliminary planning is underway with 2.6 miles of utility lines preliminarily planned to be placed underground beginning from the terminus of phase one at Hawkins Way on Forest Lodge Road, down to the Lodge area and potentially branching down Ondualdo and Drake Roads. A presentation was given by The Offset Project on monumental recycling efforts at the AT&T Pro Am Tournament in early February. Rehabilitation of pump station P-6 at Pescadero Canyon will install a submersible pump system. Deputy General Manager Kilic presented the District's updated global information system that compiles data on emergency response information and generates infrastructure schematics such as water lines, hydrants, sewer, and utility lines. Director McKenna suggested the District program that registers those requiring special assistance during an emergency be highlighted in the DMFPO newsletter; Director Van Roekel further suggested the program be described in the DMFPO annual road project letter mailed in July to all Forest resident.

7) Regular Agenda Items:

a) Officer Reports:

- i. President Eastman reminded that the "A Table Affair" will be held at The Lodge on April 24th. Contact Averil Nero with any questions. President Eastman provided a letter from 1991 to then-president Ted Hunter from Jane Steel tracing the history of DMFPO.
- ii. Secretary – Director Anderson reported donations are just short of the \$5,000 goal.
- iii. Treasurer – Director Van Roekel reported roughly \$141,500 in the two DMFPO accounts. Revenues are 4% over budget, and expenses are 13.65% under budget.

b) Committee Reports

- i. Membership – at 1,233.
- ii. Newsletter – Director McKenna reported that the April through June edition has been mailed. There is no shortage of authors wanting to publish. President Eastman encouraged articles from other Forest organizations such as DMFC.
- iii. Nominations & Elections/Bylaws – President Eastman announced that Director McGibben agreed to chair the committee.
- iv. Presentations/Seminars – Director Graham was absent.
- v. Roads and Land Use – Director Hutchison reported on the meeting of April 10th. PBC has not finalized contracts for road work however another \$1 million, as has been the case the last two years, is expected to be allocated for the March 31, 2014 – April 1, 2015 budget. The data from the PBC Pavement Management System and the DMFPO director survey data are in the process of being consolidated. Chair Hutchison and Shawn Casey of PBC will drive around and review areas noted by directors to aid in finalizing PBC budget projects. Minutes of the April 10th and other Roads and Land Use Committee minutes are available on the DMFPO web site.

President Eastman commended Shawn Casey on his exemplary work in coordinating with DMFPO to improve the roads. A meeting date is being set with DMFPO directors and PBC senior management for the annual road maintenance discussion.

- vi. Semiannual Meeting – Director Van Roekel reported that Dr. Eduard Ochoa of California State University, Monterey Bay will be the May 18th speaker. Director McKenna will handle introductions in President Eastman’s stead.
 - vii. Traffic & Safety – Director Fuller reported the next meeting is April 29th. Mr. and Mrs. Leister who wrote a letter regarding a safety concern at 17 Mile Drive and Spanish Bay Road will be invited. To be discussed is the recent crash on Sloat Road near Bird Rock Road, the same location where the double fatality occurred a year ago.
 - viii. Website – Director McKenna reported the site is current.
- 8) **Pebble Beach Community Services District:** Mr. Niccum announced that the annual District Fire Department Barbeque and Open House will be held June 21, 2014. Director Fuller suggested DMFPO display a descriptive banner of functions or something along those lines to enliven the DMFPO booth. The District’s spring newsletter will go out next month.
- 9) **Pebble Beach Company:** No representative was present.
- 10) **Del Monte Forest Conservancy:** Director Hutchison stated the DMFC board was planning to hold a celebratory board meeting in the Gingerbread House once renovation is complete.
- 11) **Old Business:** None.
- 12) **New Business:** None.
- 13) **Closed Session:** None.
- 14) **Adjournment:** It was moved and carried to adjourn the meeting at 5:13 p.m.

Reviewed and respectfully submitted by Laura Dadiw for Secretary Brenda Anderson

NEXT MEETING
Monday, May 12, 2014 – 4:00 PM
Pebble Beach Community Services District Boardroom
Forest Lake and Lopez Roads