

DEL MONTE FOREST PROPERTY OWNERS (DMFPO)
Board of Directors Meeting
Monday, November 12, 2018 – 4:00 PM
Pebble Beach Community Services District (PBCSD) Board Room

MINUTES

DIRECTORS PRESENT: Kamlesh Parikh – President LeBon Abercrombie Robert Roland
 Jeff Fuller – Vice President Bart Bruno Katie Spitz
 Lucy Carlton – Secretary Kendra Evans
 Charles Delahay – Treasurer

DIRECTORS ABSENT: Jacqueline Fobes, Maureen Lyon, Ned Van Roekel

PRESENT:

Mike Niccum, General Manager, PBCSD
Susan Merfeld, Senior Vice President, Community Affairs, Pebble Beach Company (PBCo)
 and President, Pebble Beach Company Foundation
Don Eastman, DMFC Board Director/DMFPO member
Kelly Getreu, HETC Committee member
Mary Jane Abercrombie, DMFPO member
Laura Paxton, Board Clerk

1. **Call to Order:** President Parikh called the meeting to order at 4:00 p.m.
2. **Change/Approve Agenda:** The agenda was unanimously approved as presented.
3. **Public Comment:** None
4. **Minutes:** It was moved by Director Carlton, seconded by Director Delahay and unanimously carried to approve the October 8, 2018 regular meeting minutes as presented.
5. **Special Agenda Items:** None
6. **Reports of Representatives & Observers**
 - a. **Architectural Review Board (ARB):** Director Bruno provided the minutes for the meeting held October 18, 2018 and gave highlights.

A “Notice to Applicants Current Annual Road Fees” from PBCo Architectural Review was also provided. Effective November 1, 2018, a road maintenance fee of \$1,135 is required for all property owners making estimated improvements to their properties valued at \$1 million or more, or if an accessory dwelling unit application is made. The board concurred to table further discussion of this item until next meeting when Mr. Stivers will be in attendance. Director Abercrombie will post the notice to the DMFPO web site.
 - b. **County Land Use Advisory Committee (LUAC):** Director Lyon was absent and no meetings were held during the period.

- c. **Community Advisory Board (CAB):** The next meeting is scheduled for December 5th.
- d. **Pebble Beach Community Services District:** President Parikh attended the meeting held October 26th. He deferred reporting to Mr. Niccum under item 8.
- e. **Open Space Advisory Committee:** Director Spitz reported the next meeting is December 11th at 2:00pm.

7. **Accept Reports of Officers and Committees**

- a. President Parikh had no report.
- b. Secretary Carlton had no report.
- c. Treasurer Delahay provided financial reports through October 31, 2018. Current Chase savings and checking account balances are approximately \$140,000 and \$3,500 respectively. Preparation of the 2019 budget is underway and committee chairs are requested to submit budgetary needs via email to Treasurer Delahay. President Parikh will be removed and the newly appointed board president added as bank account check signer prior to January 1.
- d. Membership – Director Evans reported 2018 membership at 1,398 as of today. A meeting to discuss the proposed DMFPO presentation slideshow to display on screen at events was held October 23rd. Photo collection and layout refining continues. The next meeting is scheduled for November 27th at 2:30 pm.
- e. Newsletter – Director Abercrombie reported that planning for the January – March 2019 issue is underway.
- f. Nominations/Bylaws – Chair Carlton presented the slate of officer candidates for 2019.

It was moved by Director Carlton, seconded by Director Spitz and unanimously carried to approve the slate of officers as presented: Ned Van Roekel – president; Kendra Evans – vice president; Lucy Carlton – secretary; Charles Delahay - treasurer.

Chair Carlton was in the process of reviewing input on bylaws changes and a committee meeting is planned for the near future. Director Evans felt an orientation covering the bylaws and all aspects of the organization is needed for newly appointed directors.

- g. Presentations/Seminars – Director Lyon was absent.
- h. Roads and Traffic Committee – Chair Fuller reported the next meeting is November 15th.
- i. Safety – Director Carlton reviewed crime reports provided through October 2018.
- j. Semiannual Meeting – Director Lyon was absent. President Parikh reported a very successful meeting on November 4th with Supervisor Adams and PBCo President Stivers as speakers. Director Fuller suggested Mr. Stivers speak at all the meetings. It was noted for next meeting to set a warmer temperature in the main ballroom. It was suggested that district attorney elect speak at the next meeting regarding crime and the courts. Meeting dates for 2019 are 5/19 and 11/10.

- k. Hiking and Equestrian Trails Committee – Chair Roland provided the minutes of the October 10th meeting, and notes and photos on committee efforts. The October trail day was postponed due to PBCo resources being focused on paving. He thanked Director Bruno for all of his hard work to make the Green Trail bridge a reality. A double sided sign for pedestrian/equestrian crossing was recommended to be placed on 17 Mile Drive at Dunes Road. Trail work around Point Joe has been postponed until entry into the MPCC course is determined. The next HETC meeting is scheduled for January 10 at 4:00 pm.
 - l. Website – Beginning in 2019, Chair Abercrombie will post board meeting agendas monthly one week prior to each meeting.
8. **Pebble Beach Community Services District:** Mr. Niccum reported strong participation (450) in the annual Zombie Run and Emergency Preparedness Fair (with DMFPO-hosted flu shot clinic) on October 27. He thanked PBCo for its support of the event. The District fall newsletter is in circulation.
9. **Pebble Beach Company:** Susan Merfeld reported the grand opening for the exhibit side of the new visitor center is tomorrow. The Pebble Beach Invitational will be held this week at Spanish Bay.
10. **Del Monte Forest Conservancy:** DMFC Director Eastman reported the next board meeting is November 28th. DMFPO Director Bruno noted that DMFC paid to have the drainage pipeline near the Casita de Lemos along the Red Trail route buried; donations were raised to cover the cost.
11. **Old Business:** None
12. **New Business:** Director Bruno thanked President Parikh and Vice President Fuller, whose board terms end December 31st, for all of their efforts.
13. **Closed Session:** There was no closed session held.
14. **Adjournment:** The meeting was adjourned at 5:25 p.m.

Respectfully submitted by Laura Paxton for Secretary Lucy Carlton

NEXT MEETING

Monday, December 10, 2018 – 4:00 PM

Pebble Beach Community Services District Boardroom - Forest Lake and Lopez Roads