

DEL MONTE FOREST PROPERTY OWNERS (DMFPO)

Board of Directors Meeting
Monday, May 9, 2022 – 4:00 PM
Zoom Video/In-Person

MINUTES

DIRECTORS PRESENT: Kendra Evans – President Jacqueline Fobes
Lucy Carlton- Vice President Lisa Huntley
LeBon Abercrombie Katie Spitz*
Bart Bruno* Ned Van Roekel

DIRECTORS ABSENT: Lynn Anderson, Charles Delahay, Bob Ogle, Hy Rothstein

OTHERS PRESENT:

Mike Niccum, General Manager, Pebble Beach Community Services District (PBCSD)
Dawn Mathes, Environmental/Governmental Affairs Director, Pebble Beach Company (PBC)
Laura Paxton, Board Clerk

Alayna Gocke, Administrative Assistant*

**Denotes virtual attendance*

1. **Call to Order:** President Evans called the meeting to order at 4:00 p.m.
2. **Change/Approve Agenda: The agenda was approved as presented.**
3. **Special Agenda Items:** None
4. **Public Comment:** None
5. **Minutes: The minutes of the April 11, 2022 meeting were approved as presented.**
6. **Reports of Representatives & Observers**
 - a. **Architectural Review Board (ARB):** Director Spitz provided minutes and reported on the meeting held April 21st.
 - b. **County Land Use Advisory Committee (LUAC):** Director Bruno provided agendas and reported on the meetings held April 21st and May 5th.
 - c. **Community Advisory Board (CAB):** The next CAB meeting will be held June 1st.
 - d. **Pebble Beach Community Services District:** Director Fobes reported on the meeting held April 29th. Congratulations were awarded to Wastewater Maintenance Technician Kelvin Ellison, who received two awards from the California Water Environment Association: State and local Collection Person of the Year and recognition for a quarter century of service and dedication. Forest Law enforcement has issued 74 citations so far in 2022, 41 for unsafe speed. Commander Palazzolo, Monterey County Sheriff's Office briefed the board on crime trends and encouraged reporting any questionable activity. The PBCSD preliminary budget was presented. Sewer user fees

are proposed to increase by 9.0% or \$2.40 per month to \$29.10, and garbage and recyclable material collection services are proposed to increase by 8.5% or \$2.42 per month to \$30.92 for basic residential services effective July 1, 2022. A final hearing regarding the proposed \$29 million budget will be held at the June 24th board meeting. A new firm, Eide Bailly, has been hired to conduct District financial audits for the next 3 years. The goats continue fire fuel reduction work. Fire safety property inspections are underway and drone training continues. Fire department staff offers Safe (baby) Sitter classes. Captain Valdez created an operational binder for the CodeRED system emergency contact of residents during major events. Most of the conduit construction is complete for the current phase of undergrounding overhead utility lines; AT&T, Comcast, and PG&E are now beginning to thread overhead lines through the underground conduit; roads will be repaved along the construction route in the fall. The new four-way stop at Forest Lake Road and Stevenson Drive (“The Hay” restaurant intersection) is being installed. The PBCSD Household Hazardous Waste and e-Waste Collection Event will be held on Saturday, September 15th. The next PBCSD meeting is scheduled for May 27th.

- e. **Open Space Advisory Committee:** The next OSAC meeting is May 25th. Director Spitz reported on the habitat restoration event held April 30th. There were 16 volunteers who helped to remove New Zealand spinach and ice plant from areas near China Rock. The crew observed a significant number of visitors climbing China Rock and Director Spitz relayed the information to PBC to possibly add more cabling.

7. Accept Reports of Officers and Committees

- a. President Evans had no report.
- b. Secretary Anderson had no report.
- c. Treasurer Report
 - i. Treasurer Delahay was absent. President Evans reported on the fiscal (calendar) year through April 30, 2022. The organization remains in a solid financial position: revenues were \$7,227 above budgeted projections and expenses were \$1,007 under budget. The balances in Chase checking and savings accounts are \$54,962 and \$131,598 respectively.
- d. Membership – Chair Anderson was absent. President Evans reported membership at 1,402 through April, 54 ahead of this time last year with 73 first-time members. Donations are approximately \$3,700 ahead of this time last year.
- e. Newsletter – Chair Van Roekel reported that the July – September issue articles will be submitted by the end of this month.
- f. Website – Chair Abercrombie provided the monthly website activity report and the newsletter/membership delivery survey results. The “Maplets” map application suggested on the website for trails use in the Forest is no longer supported by the company that developed it; a replacement application will be researched.

- g. Nominations/Bylaws & Safety – Chair Carlton had no report.
 - h. Presentations/Semiannual Meeting – Chair Fobes reported that semiannual meeting final check-in with Spanish Bay catering is set for May 10th. Five board members have volunteered to help at the meeting. Postcard invitations will be sent out soon. During the meeting, the food and drink stations will be closed until after the speaker has concluded.
 - i. Roads and Traffic – The next Roads and Traffic Committee meeting is May 26th. Chair Bruno will recommend changes to the committee charter in an effort to increase community participation in roads and traffic issues. The board will be informed as revised committee functions develop.
 - j. Hiking and Equestrian Trails (HETC) – Chair Ogle was absent however provided the minutes of the April 13th meeting.
- 8. Pebble Beach Community Services District:** General Manager Niccum reported that the weather station instructions and an article on Maintenance Technician Ellison were provided in the most recent issue of *District News*. The donation of a drone by Joel Gambord was enough to spark a Fire Department program and related training. Drones are not allowed to operate in the Forest without prior PBC authorization; Dawn Mathes requested board members report drone usage to ensure operators have proper permits.
- 9. Pebble Beach Company:** Dawn Mathes reported that she will contact Micah Hawbaker to create a plan to keep visitors off of China Rock. Ms. Mathes suggested a newsletter article about a property owner's lost dog.
- 10. Del Monte Forest Conservancy (DMFC):** DMFC will reinstate its annual Donor Appreciation Event at Indian Village on October 9th. The next DMFC meeting is May 18th.
- 11. Old Business:** No old business.
- 12. New Business:** President Evans reported that all DMFPO meetings will be held solely in person from now on, unless there is significant need for a hybrid meeting.
- 13. Closed Session:** There was no closed session held.
- 14. Adjournment:** The meeting adjourned at 4:38 p.m.

Respectfully submitted by Laura Paxton for Secretary Lynn Anderson

Next Meeting: Monday, June 13, 2022 – 4:00 PM
Pebble Beach Community Services District Board Room
3101 Forest Lake Road, Pebble Beach