

DEL MONTE FOREST PROPERTY OWNERS (DMFPO)

Board of Directors Meeting

Monday, September 12, 2022 – 4:00 PM

Pebble Beach Community Services District Board Room

MINUTES

DIRECTORS PRESENT: Kendra Evans – President
Charles Delahay – Treasurer
Lynn Anderson – Secretary
LeBon Abercrombie
Bart Bruno

Jacqueline Fobes
Lisa Huntley
Hy Rothstein
Ned Van Roekel

DIRECTORS ABSENT: Lucy Carlton, Bob Ogle, Katie Spitz

OTHERS PRESENT:

Mike Niccum, General Manager, Pebble Beach Community Services District (PBCSD)
Charles DeWitt, Pebble Beach Resident
Bonnie DeWitt, Pebble Beach Resident
Laura Paxton, Board Clerk

1. **Call to Order:** President Evans called the meeting to order at 4:00 p.m.
2. **Change/Approve Agenda:** The agenda was approved as presented.
3. **Special Agenda Items:** None
4. **Public Comment:** None
5. **Minutes:** The minutes of the July 11, 2022 meeting were approved as presented.
6. **Reports of Representatives & Observers**
 - a. **Architectural Review Board (ARB):** Director Spitz was absent however provided minutes from the August 11th meeting and an agenda from the September 9th meeting; Director Bruno reported that minor projects and 3 new houses were reviewed.
 - b. **County Land Use Advisory Committee (LUAC):** Director Bruno reported on the meeting held August 4th. The project presented was approved.
 - c. **Community Advisory Board (CAB):** President Evans provided draft minutes and reported on the meeting held September 7th.
 - d. **Pebble Beach Community Services District:** Director Fobes reported on the meeting held July 29th. Peak fire season, August-October, was approaching. Purchases approved for the Fire Department were 76 hand-held radios and a Yamaha watercraft; to be cost-shared with Cypress Fire. To accommodate for new staff, a central office remodel is being undertaken commencing with a new master plan including new site facilities such as offices, heating, and air conditioning. The Household Hazardous Waste event will be held Saturday, September 17th from 9 am to 3 pm. The Zombie Run is scheduled for October 29th. The next PBCSD meeting is scheduled for September 30th.

- e. **Open Space Advisory Committee:** Director Spitz was absent however provided the draft minutes for the meeting held August 31st.

7. Accept Reports of Officers and Committees

- a. President Evans had no report.
- b. Secretary Anderson had no report.
- c. Treasurer Report
 - i. Treasurer Delahay reported on the fiscal (calendar) year through August 31, 2022. The organization remains in a solid financial position: income was \$600 above budgeted projections and expenses were \$5,090 under budget. The combined balance in Chase checking and savings accounts is \$168,517.
 - ii. Treasurer Delahay presented the report of 2021 compiled financial statements from Grace CPAs, LLP.

It was moved by Director Van Roekel, seconded by Director Bruno and unanimously carried to approve the DMFPO Compiled Financial Statements for the Years ended December 31, 2021 and 2020.

- d. Membership – Chair Anderson reported membership 1% behind this point last year and donations 22% ahead.
- e. Newsletter – Chair Van Roekel reported that the October-December newsletter proofing process is underway.
- f. Website – Chair Abercrombie provided the monthly website activity report. Pebble Beach Company's drone policy has been placed on the home page of the website.
- g. Nominations/Bylaws & Safety – Chair Carlton was absent.
- h. Presentations/Semiannual Meeting – Chair Fobes reported that 28 members participated in the Age Well Drive Smart Seminar. The VNA Flu Shot Clinic is scheduled for October 6th and will offer COVID boosters. Attendees are advised to bring both insurance and COVID cards. Board member roles for the October 30th Semiannual Meeting with featured speaker Neal Hotelling will be discussed at the next DMFPO board meeting; Directors Fobes and Huntley are meeting with the caterer for this event on October 5th.
- i. Roads and Traffic – Chair Bruno provided minutes and reported on the meeting held August 25th. Cold-In-Place Recycling will be used to re-pave Forest Lake Road from the Fire Station to The Hay Golf Course; Pebble Beach Company is also putting in new storm drains. Other streets being repaired are Drake Rd and Padre Ln. The four-way stop by The Hay is working well; Chair Bruno is working towards more pedestrian guidance at this intersection. Improvement opportunities for next year's Concours d'Elegance were discussed. PBCSD reported that there are upcoming pump station rehabs and sewer replacement projects. The revised Roads and Traffic Committee job description was recommended by the committee for board approval.

- i. Chair Bruno presented the revised Roads and Traffic Committee job description
It was moved by Director Van Roekel, seconded by Director Abercrombie and unanimously carried to approve the 2022 revised Roads and Traffic Committee job description.
- j. Hiking and Equestrian Trails (HETC) – Chair Ogle was absent however provided the minutes from the meeting held on July 13th.
8. **Pebble Beach Community Services District:** General Manager Niccum reported that the Household Hazardous Waste and e-Waste Collection Event will also be accepting other items such as old paint and pharmaceuticals. District Engineer Becker was recently promoted to Deputy General Manager. Directors Froke and McKee both ran unopposed and will extend board member terms 4 more years. Fuel reduction efforts will continue into the fall; work is scheduled to be done on Pescadero Canyon west of Ford Meadow, the Navajo Tracts, the west side of Stevenson from Drake Rd to Spyglass Golf Course, perimeters of open space areas, along evacuation routes, Seal Rock Creek and along Highway 68.
9. **Pebble Beach Company:** No Pebble Beach Company representatives were in attendance.
10. **Del Monte Forest Conservancy (DMFC):** Director Anderson reported on the meeting held July 20th. DMFC hosted two one-hour tours for interested members of the public to learn about the Youth Forest Education Program. Approximately \$28,000 has been raised through the spring donation campaign. Emergency blankets are being contributed by DMFC to the Zombie Run. There will be a community appreciation event held at 2 pm on October 9th at Indian Village.
11. **Old Business:** Director Anderson issued a gentle reminder to board officers and committee chairs to submit job description updates. A Policies and Procedures Committee meeting will be scheduled after revised descriptions are turned in.
12. **New Business:** No new business.
13. **Closed Session:** There was no closed session held.
14. **Adjournment:** The meeting adjourned at 4:30 p.m.

Respectfully submitted by Laura Paxton for Secretary Lynn Anderson

Next Meeting: Monday, October 10, 2022 – 4:00 PM
Pebble Beach Community Services District Board Room
3101 Forest Lake Road, Pebble Beach